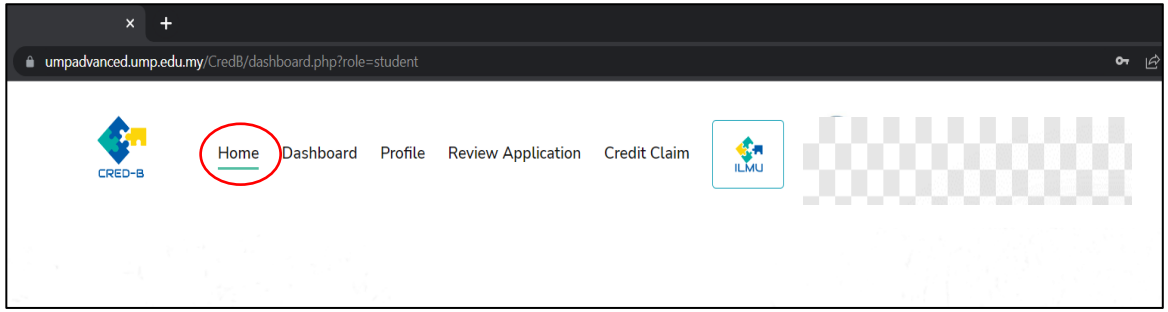
USER MANUAL ADMISSION DIRECT INTAKE UMP ADVANCED

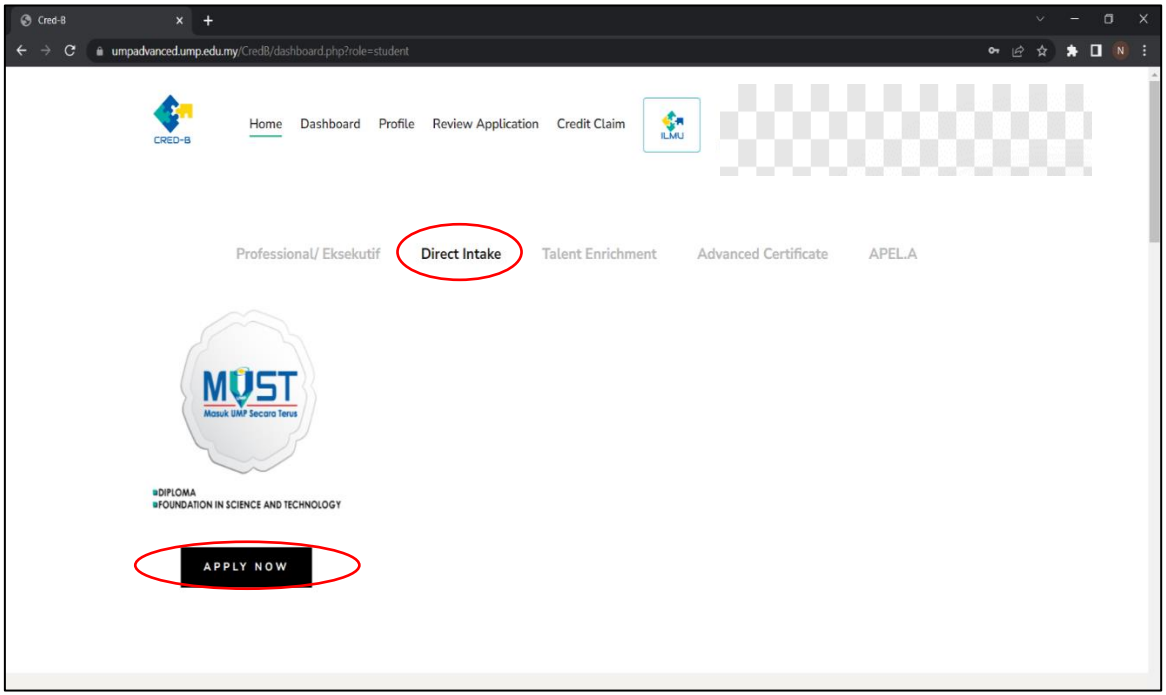
1. On the top header, click on Home to view all offered programs.

   Sila klik butang *Home* bagi melihat senarai program yang ditawarkan.



2. Click UMP Direct Intake to apply.
   You can click Apply Now button to view overview of the program and all of the lists.

   Sila klik *Direct Intake* bagi memohon.
   Klik pada buton *Apply Now* bagi melihat *Overview* program dan senarai program.



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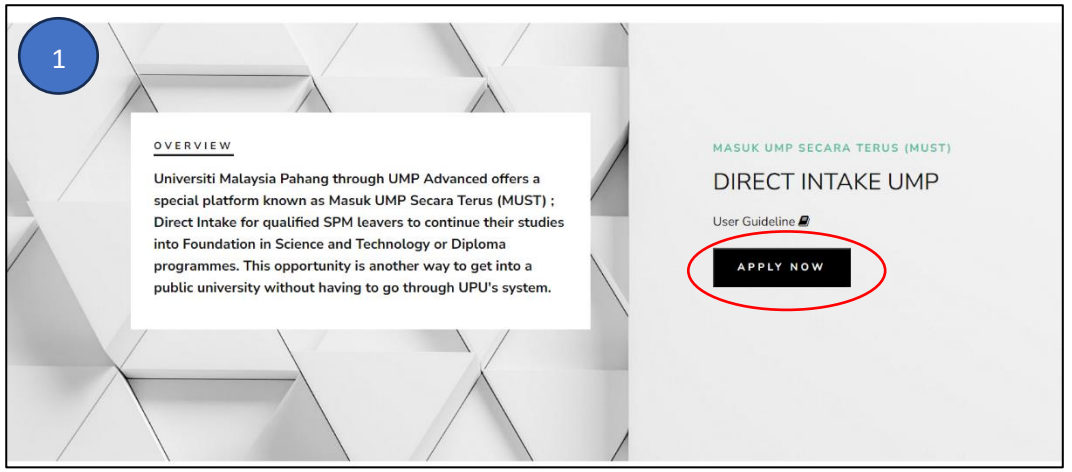
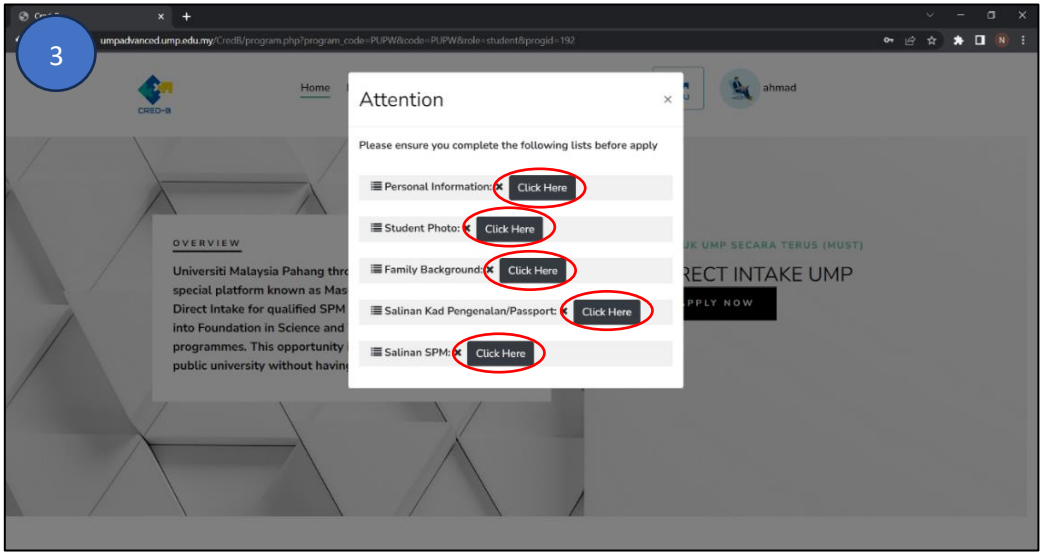
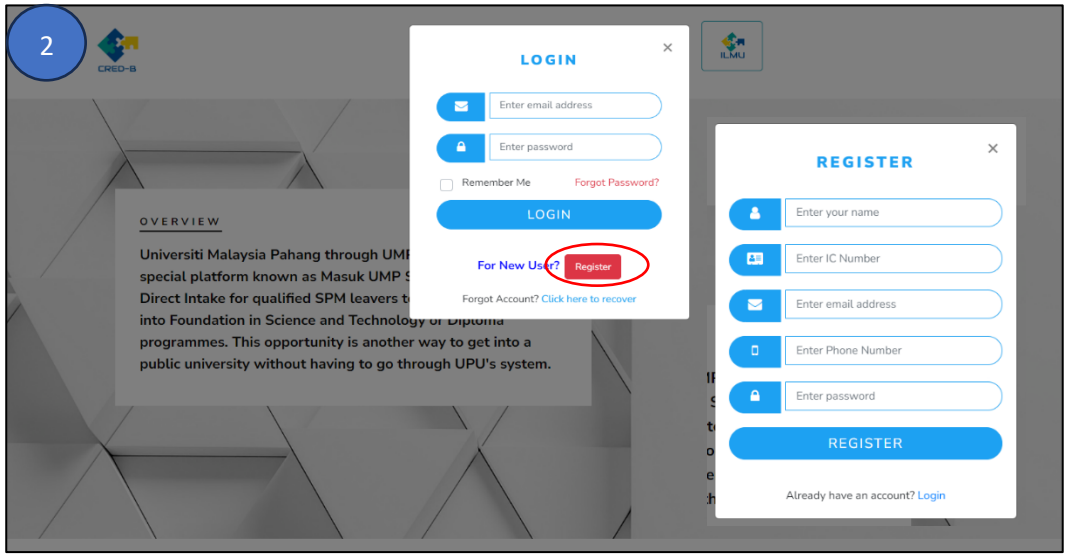
3. Click Apply Now button and if you do not have account please Register and if you already register please login. Your screen will show like picture no. 3, you need to complete all the information by clicking Click Here button to complete all the form that required.

Klik *Apply Now* dan jika pengguna tidak mempunyai akaun Sila klik *Register* dan jika sudah mempunyai akaun sila log Masuk. Jika skrin yang dipaparkan menunjukkan seperti gambar rajah no. 3, sila lengkapkan maklumat yang diperlukan dengan klik pada buton *Click Here* bagi terus ke halaman yang perlu dilengkapkan.







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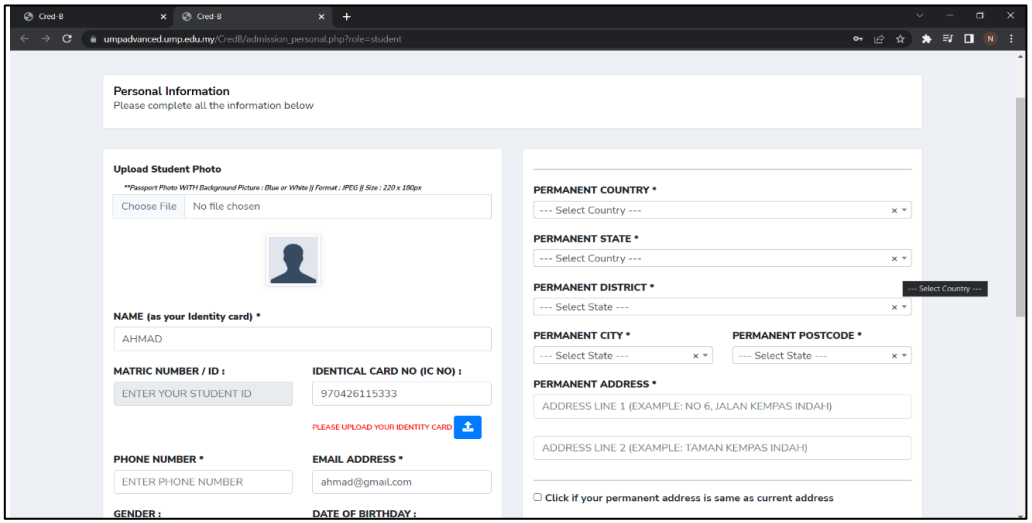
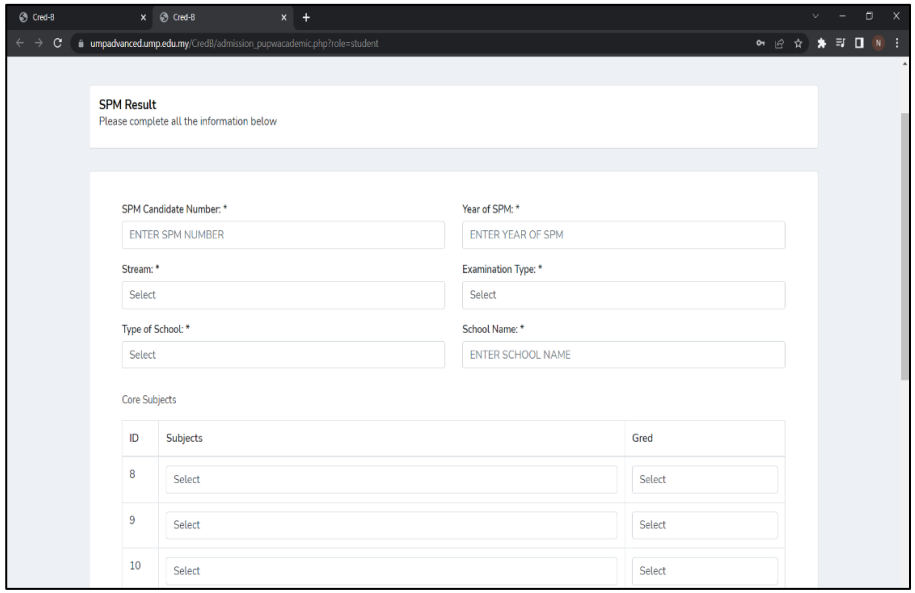
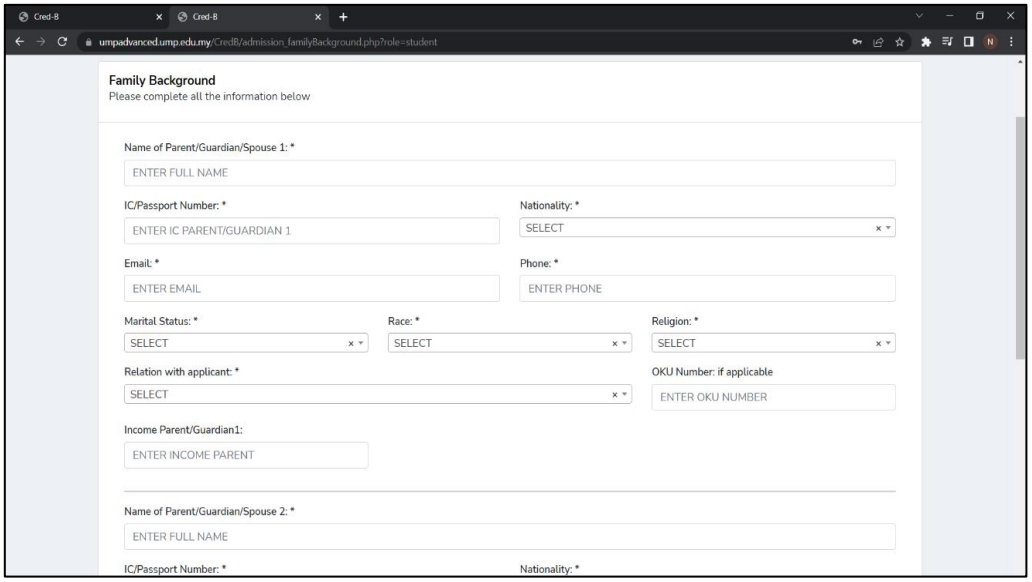
4. After step number three, these are all the required Information that you need to complete before apply. Click save button after you fill the information.

   Setelah langkap ketiga, gambar rajah menunjukkan paparan skrin yang harus dilengkapkan. Sila klik buton *Save* setelah mengisi maklumat.

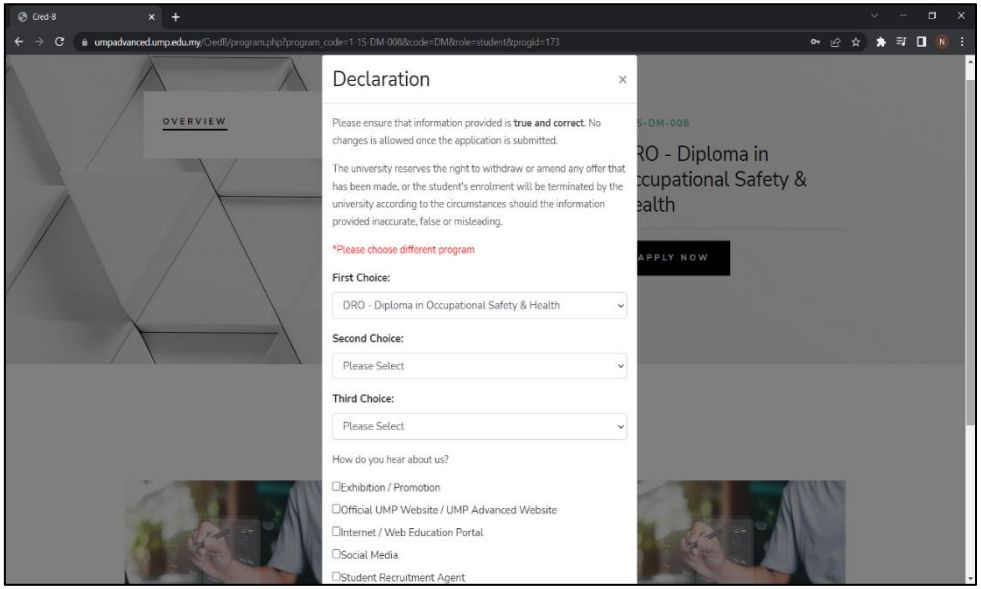






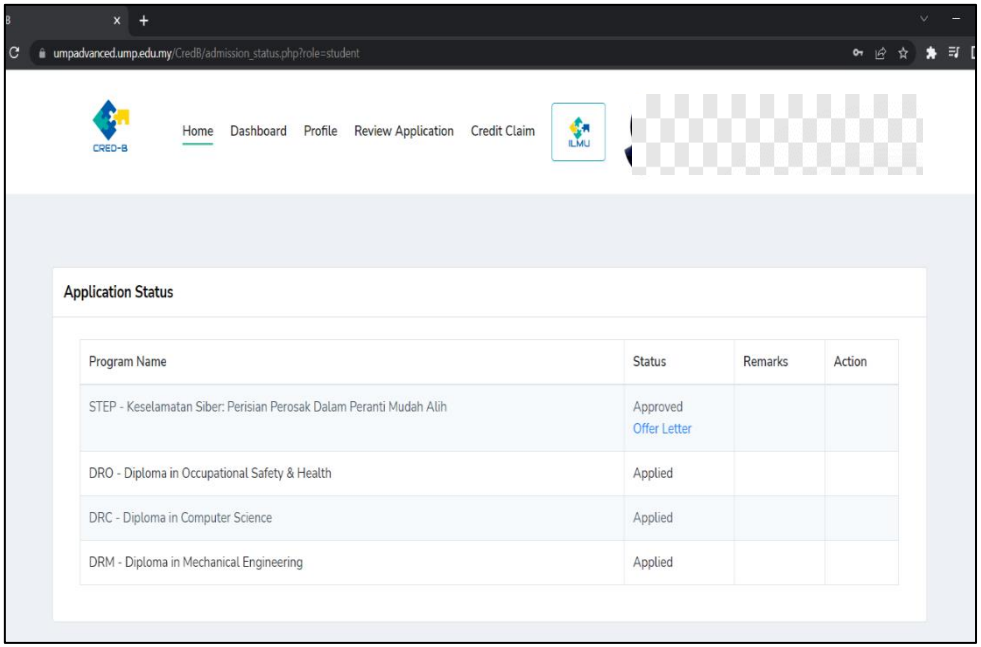
5. After complete step four, repeat step two and three.
   Your screen will show as picture besides, you may choose program that you like and read the declaration before you submit the application. Once you click Submit Application button, you cannot make any changes.

   Setelah melengkapkan langkap yang keempat, ulang Langkah kedua dan ketiga. Skrin akan menunjukkan paparan seperti gambar rajah disebelah, sila pilih program yang diminati. Kemudian baca *declaration* yang telah dipaparkan sebelum menghantar permohonan. Setelah klik pada buton *Submit Application*, permohonan anda tidak boleh diubah.



6. After you submit the application, your screen will shown the three program that you applied and you will received email.

   Setelah menghantar permohonan, paparan skrin akan menunjukkan tiga program yang telah dipilih dan pengguna akan menerima emel.



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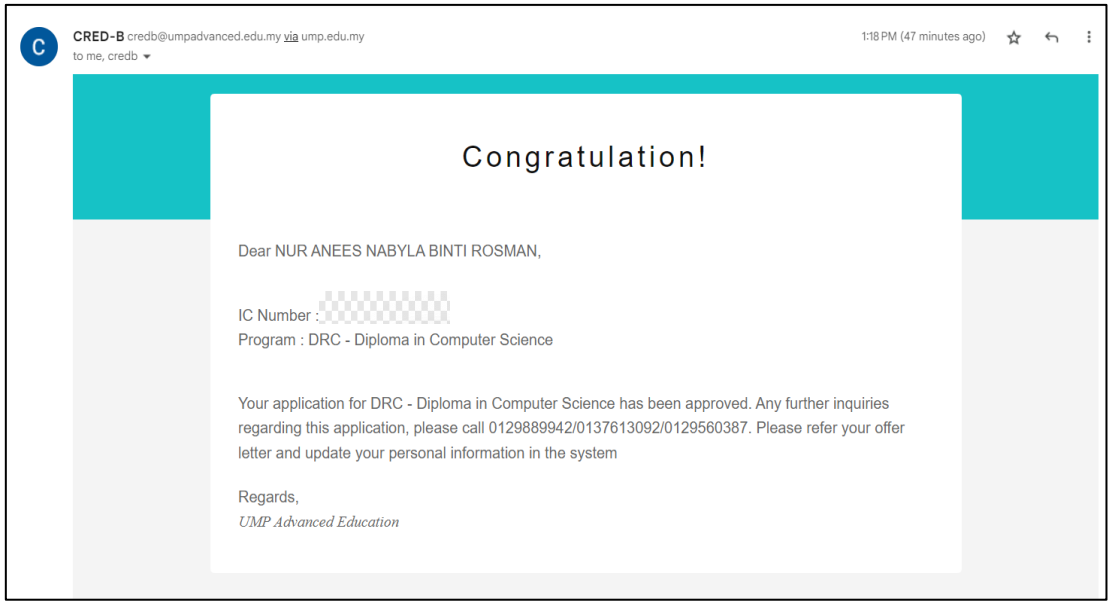
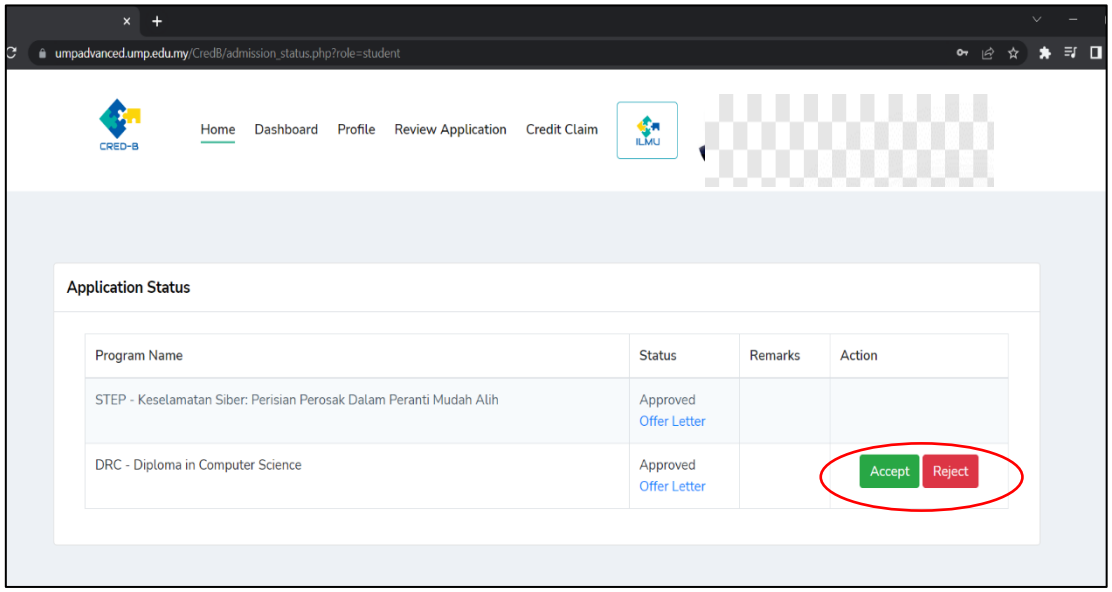
7. If your application was approved, you will receive an email.

   Jika permohonan diluluskan, emel akan dihantar.



8. Once you received the email, you need to login into the system and click Review Application -> Application Status and click Offer Letter to view your offer letter. Then you can click Accept button to accept the offer or reject button to reject the offer.

   Setelah menerima emel, sila log masuk kembali ke akaun anda dengan klik pada *Review Application -> Application Status* dan klik pada *Offer Letter* bagi melihat surat tawaran. Kemudian anda boleh klik pada *button Accept* jika ingin menerima tawaran atau *button Reject* bagi menolak tawaran tersebut.