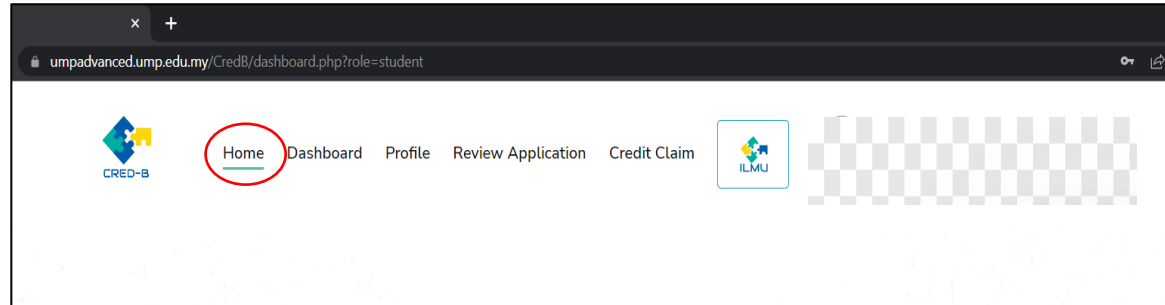


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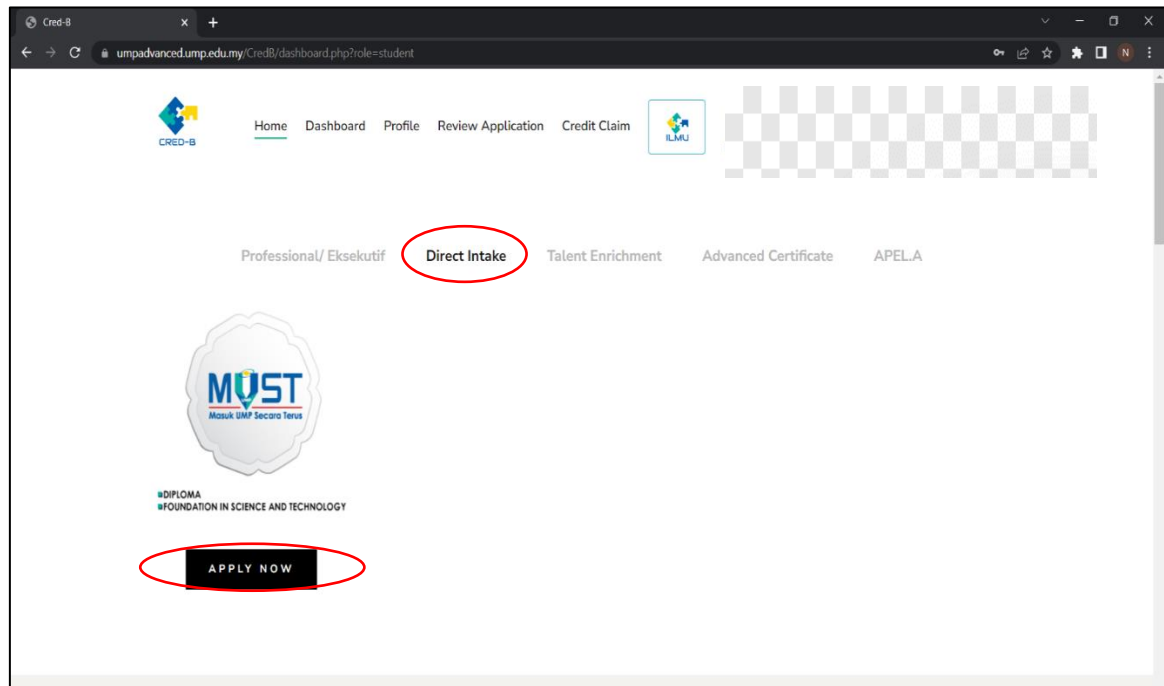
1. On the top header, click on Home to view all offered programs.

Sila klik butang *Home* bagi melihat senarai program yang ditawarkan.



2. Click UMP Direct Intake to apply.
You can click Apply Now button to view overview of the program and all of the lists.

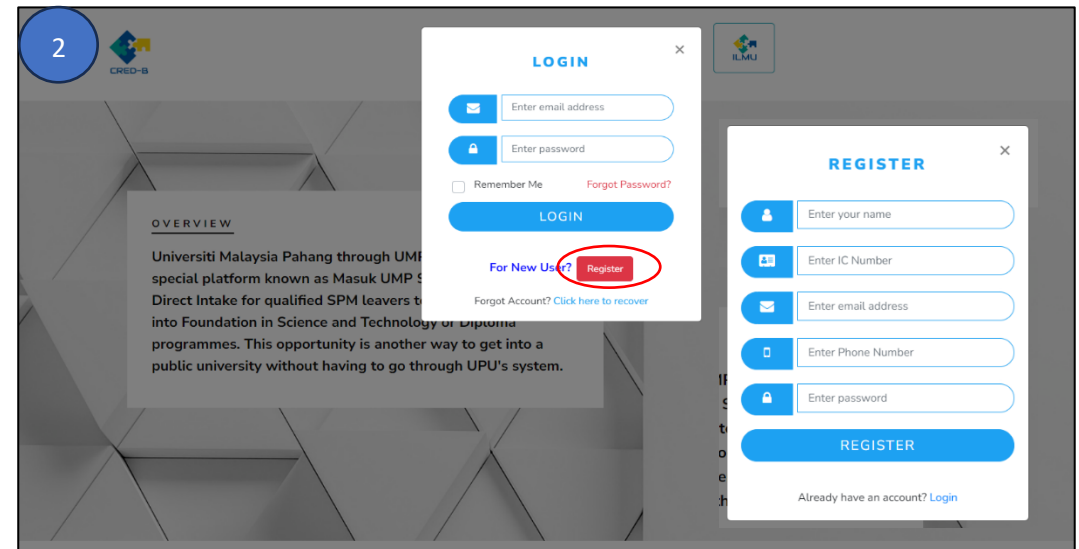
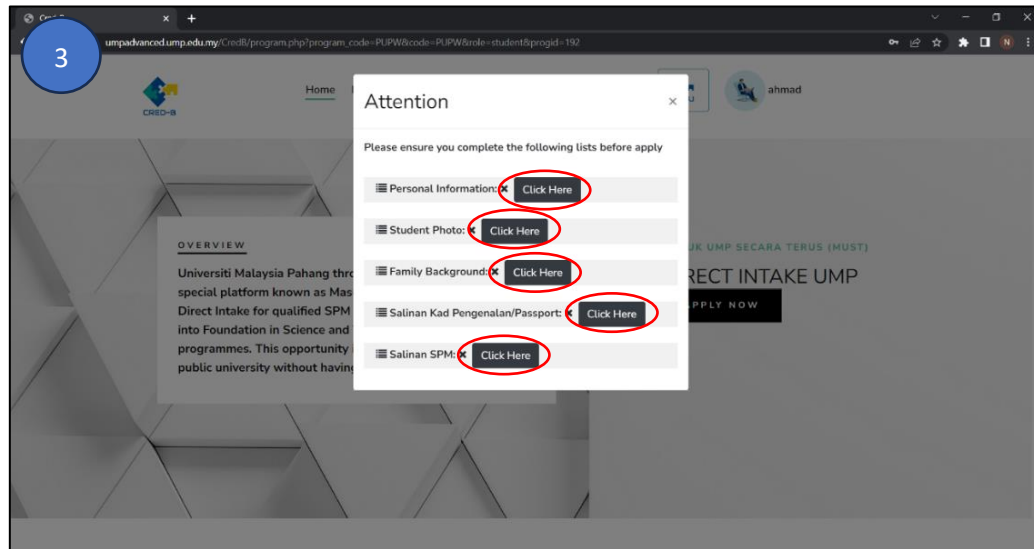
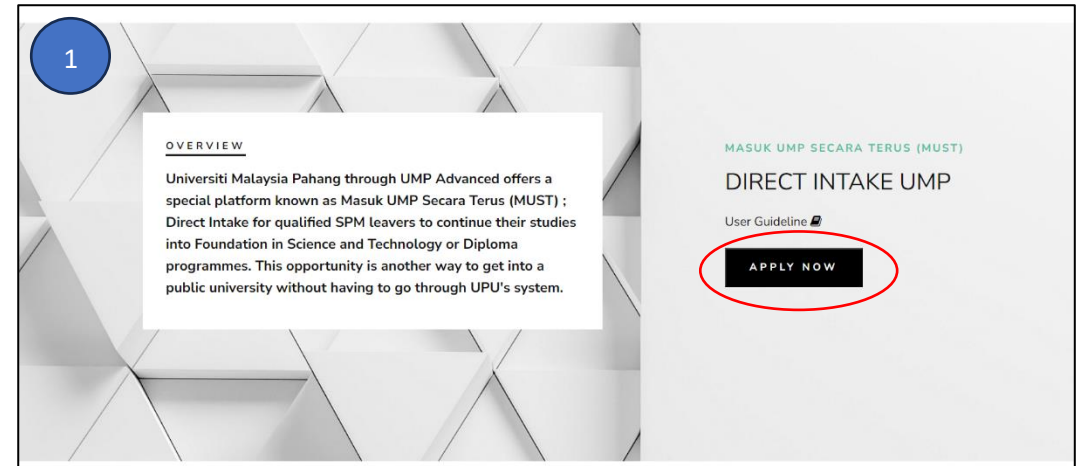
Sila klik *Direct Intake* bagi memohon.
Klik pada buton *Apply Now* bagi melihat Overview program dan senarai program.



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- Click Apply Now button and if you do not have account please Register and if you already register please login. Your screen will show like picture no. 3, you need to complete all the information by clicking Click Here button to complete all the form that required.

Klik *Apply Now* dan jika pengguna tidak mempunyai akaun Sila klik *Register* dan jika sudah mempunyai akaun sila log Masuk. Jika skrin yang dipaparkan menunjukkan seperti gambar rajah no. 3, sila lengkapkan maklumat yang diperlukan dengan klik pada buton *Click Here* bagi terus ke halaman yang perlu dilengkapkan.



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- After step number three, these are all the required Information that you need to complete before apply. Click save button after you fill the information.

Setelah langkah ketiga, gambar rajah menunjukkan paparan skrin yang harus dilengkapkan. Sila klik buton Save setelah mengisi maklumat.

The screenshot shows the 'Personal Information' form. It includes fields for 'Upload Student Photo', 'NAME (as your Identity card)', 'MATRIC NUMBER / ID', 'IDENTICAL CARD NO (IC NO)', 'PHONE NUMBER', 'EMAIL ADDRESS', 'GENDER', and 'DATE OF BIRTHDAY'. There are also dropdown menus for 'PERMANENT COUNTRY', 'PERMANENT STATE', 'PERMANENT DISTRICT', 'PERMANENT CITY', and 'PERMANENT POSTCODE'. Two text boxes are provided for 'PERMANENT ADDRESS' (ADDRESS LINE 1 and ADDRESS LINE 2). A checkbox at the bottom indicates 'Click if your permanent address is same as current address'.

The screenshot shows the 'SPM Result' form. It includes fields for 'SPM Candidate Number', 'Year of SPM', 'Stream', 'Examination Type', 'Type of School', and 'School Name'. There is a table for 'Core Subjects' with columns for 'ID', 'Subjects', and 'Gred'. The table has three rows with IDs 8, 9, and 10, each with a 'Select' dropdown for 'Subjects' and a 'Select' dropdown for 'Gred'.

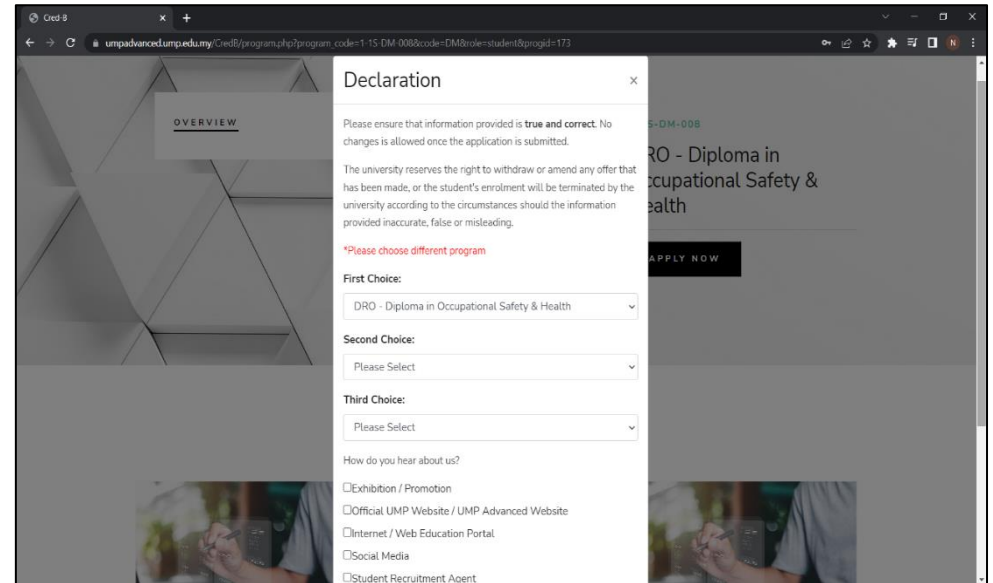
ID	Subjects	Gred
8	Select	Select
9	Select	Select
10	Select	Select

The screenshot shows the 'Family Background' form. It includes fields for 'Name of Parent/Guardian/Spouse 1', 'IC/Passport Number', 'Nationality', 'Email', 'Phone', 'Marital Status', 'Race', 'Religion', 'Relation with applicant', 'Income Parent/Guardian1', 'Name of Parent/Guardian/Spouse 2', and 'OKU Number: if applicable'. There are also dropdown menus for 'Nationality', 'Marital Status', 'Race', and 'Religion'.

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- After complete step four, repeat step two and three. Your screen will show as picture besides, you may choose program that you like and read the declaration before you submit the application. Once you click Submit Application button, you cannot make any changes.

Setelah melengkapkan langkah yang keempat, ulang Langkah kedua dan ketiga. Skrin akan menunjukkan paparan seperti gambarajah di sebelah, sila pilih program yang diminati. Kemudian baca *declaration* yang telah dipaparkan sebelum menghantar permohonan. Setelah klik pada buton *Submit Application*, permohonan anda tidak boleh diubah.



Declaration

Please ensure that information provided is **true and correct**. No changes is allowed once the application is submitted.

The university reserves the right to withdraw or amend any offer that has been made, or the student's enrolment will be terminated by the university according to the circumstances should the information provided inaccurate, false or misleading.

***Please choose different program**

First Choice:
DRO - Diploma in Occupational Safety & Health

Second Choice:
Please Select

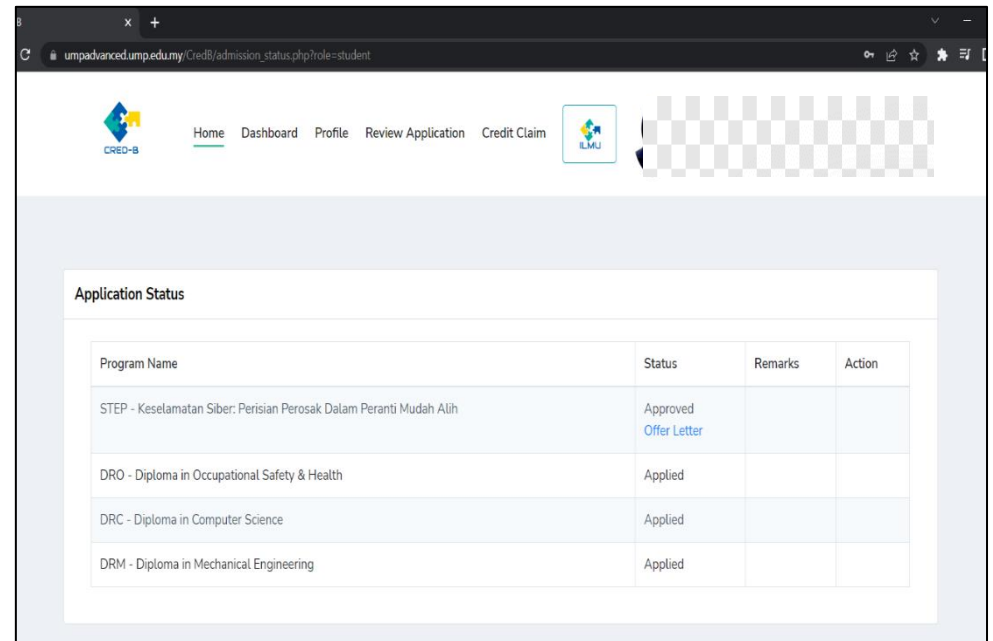
Third Choice:
Please Select

How do you hear about us?

Exhibition / Promotion
 Official UMP Website / UMP Advanced Website
 Internet / Web Education Portal
 Social Media
 Student Recruitment Agent

- After you submit the application, your screen will shown the three program that you applied and you will received email.

Setelah menghantar permohonan, paparan skrin akan menunjukkan tiga program yang telah dipilih dan pengguna akan menerima emel.



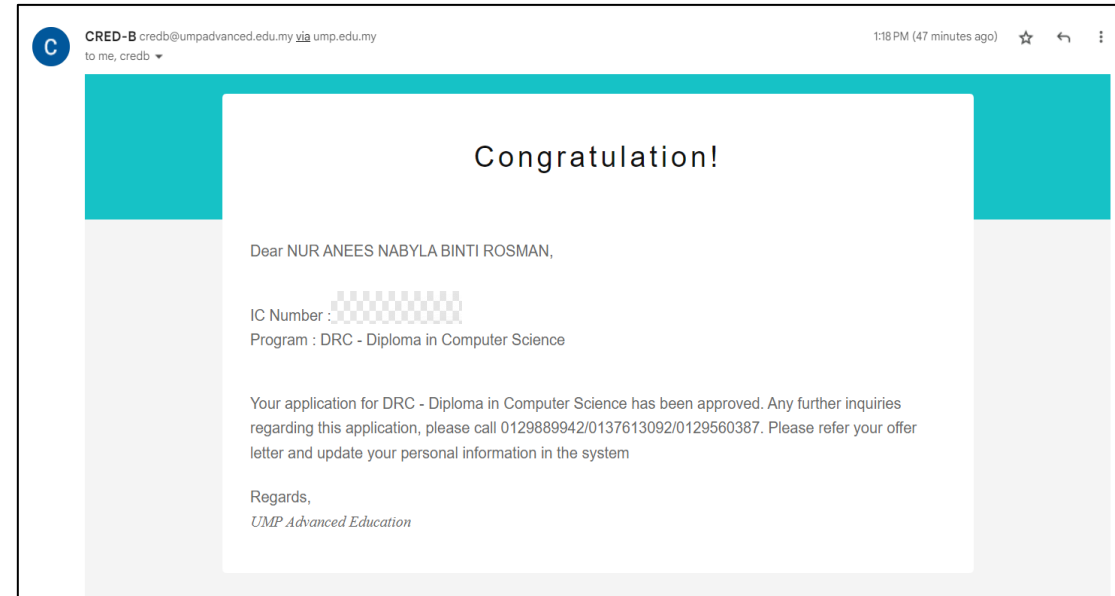
Application Status

Program Name	Status	Remarks	Action
STEP - Keselamatan Siber: Perisian Perosak Dalam Peranti Mudah Alih	Approved Offer Letter		
DRO - Diploma in Occupational Safety & Health	Applied		
DRC - Diploma in Computer Science	Applied		
DRM - Diploma in Mechanical Engineering	Applied		

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7. If your application was approved, you will receive an email.

Jika permohonan diluluskan, emel akan dihantar.



8. Once you received the email, you need to login into the system and click Review Application -> Application Status and click Offer Letter to view your offer letter. Then you can click Accept button to accept the offer or reject button to reject the offer.

Setelah menerima emel, sila log masuk kembali ke akaun anda dengan klik pada *Review Application* -> *Application Status* dan klik pada *Offer Letter* bagi melihat surat tawaran. Kemudian anda boleh klik pada *button Accept* jika ingin menerima tawaran atau *button Reject* bagi menolak tawaran tersebut.

